

**MAGNOLIA RIDGE AT VIRGINIA CENTER
PROPERTY OWNERS ASSOCIATION, INC.**
c/o Community Partners of Virginia
10800 Midlothian Turnpike, Suite 305 – Richmond, VA 23235
www.magnoliaridge.org

POOL NOTICE—OPENING DAY IS SATURDAY, MAY 27, 2017!

TO: All Magnolia Ridge Homeowners
DATE: April 20, 2017

ENCLOSED you will find the following:

- Pool Pass Process (below)
- Pool Registration Mail-in Form (reverse page)
- Pool Pass Policy
- Pool Rules

Pool Pass Process

If you received 2016 stickers last year, you will automatically be sent 2017 stickers this year to affix to your permanent passes, if your assessment account is paid in full before April 30, 2017.

Stickers will be mailed in May. No registration is necessary!

Registration is only necessary:

- If you have never received permanent pool passes (register and select “New Pass”) including new owners in Magnolia Ridge
- If you did not receive 2016 stickers (register and select “2017 stickers only”)
- If you have lost your passes (register by mail, select “Replacement Passes”, enclose check made out to Magnolia Ridge)
- If you have a balance on your account which is paid after April 30.
- If you have a new family member or child that turned 13 since last summer (register and select “New Pass” for that child or new family member only)

How to register:

- Register online at www.magnoliaridge.org (click POOL) or
- Mail or Fax enclosed registration form to the address on the form

It may take up to 2 weeks to process/ mail pool passes/stickers where registration is necessary. Questions, contact the Community Administrator, Michelle Clare at 378-5000 x216 or email mclare@communitypartnersva.com.

****Attention Teens** (14 and older)**

If you are interested in working at the pool on the weekends monitoring pool passes, please email your name and phone number to pool@magnoliaridge.org.